 

 CALL FOR PRESENTATIONS

 **2019 ANNUAL CONFERENCE**

 July 27- July 30, 2020

AT&T Executive Education & Conference Center

 Austin, Texas

TAVAC is seeking potential speakers and presenters for the 2020 Annual conference, July 27- July 30, 2020, at AT&T Executive Education and Conference Center in Austin,Texas. This conference provides education and training to Vocational educators, special education teachers, Transition Specialist, parents, educators, business/industry personnel, state service providers, private service providers, and others interested in helping persons with disabilities become productive citizens. For additional conference information, visit the TAVAC website at [**www.tavac.org**](http://www.tavac.org/).

Presentation topics of interest include unique projects that support persons with disabilities, successful teaching techniques or creative materials, and reports of relevant research and theory. Please consider presenting two breakout sessions. Consideration will be given to proposals relating to key issues and problems affecting those in career and vocational training programs and/or serving the special needs population. Presentations may include but not limited to topics such as:

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| \* Rules/Regulations \* Agency/community collaboration \* Labor Trends/ Labor Laws \* Self-determination \* Transition Issues\* Post-secondary opportunities\* Low Incidence Disabilities  | \* Community based education\* Work Based Learning\* Functional Evaluation/Assessment\* Job Coaching\* 18+ Programming\* Student Led IEP (ARD) Meetings \* Building social and employability skills |

All presentations should include resources reflective of the topic. The timeline for concurrent mini sessions is 65 minutes. For further questions, you may contact Jamie Candelario at Tavacconference@gmail.comor by phone (281) 702-7737.

**Presentation Program Proposal (please print or type below in box)**

***Presentation proposals will be accepted until June 5, 2020.***

***Presentation Program Proposal (please print or type)***

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| Topic:  |
| Description (as you want it described in the conference program)  |

 How many times are you willing to present? (Indicate 1st, 2nd, 3rd choice of time slots)

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|  | Tuesday, July 28th - 11:40 am to 12:45 pm |  | Wednesday, July 29th - 10:20 am – 11:25 am |
|  | Tuesday, July 28th - 2:05 pm to 3:10 pm |  | Wednesday, July 29th – 2:30 pm – 3:35 pm |
|  | Tuesday, July 28th – 3:35 pm to 4:40 pm |  | Wednesday, July 29th – 3:40 pm – 4:45 pm |

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**Topic Classification:** Indicate the primary topic/s that will be addressed in your presentation.

***Special Education / High School Transition / Vocational Adjustment Class / Coordinator***

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|  | Rules & regulations (Federal/State)  |  | VAC - State rules and regulations |
|  | Agency/community collaboration  |  | Job Development & Job Analysis |
|  | Parent involvement  |  | Student Assessment/Placement/Matching |
|  | Student involvement / Self-determination/ Self Advocacy  |  | 18+ Programs |
|  | Transition Assessments  |  | Sustaining Employment & Follow-along |
|  | Post-secondary opportunities  |  | Job Coaching |
|  | Community based education  |  | VAC and CTE collaborations |
|  | Self-Advocacy/Student Led IEP (ARD) Meeting |  | Guardianship  |

 **Audience:**

***Level of Experience, check all that apply***

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|   | **Novice** |   | **Experienced** |
|  ***Appropriate Audience, check all that apply*** |
|   | VAC |   | Transition Specialist |  | Paraprofessional |  | Administrator  |
|   | Post-Secondary |   | Parent |   | Service Agency |   | OtherSpecify: |

**Presenter Information (**First presenter listed is the key presenter who receives all correspondence and is responsible for coordinating the session. Copy this page for additional presenters. (**Please print/type**)

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| **Key Contact:****Presenter 1**  | **Name** |  |
| **Title**  |  | **Organization**  |   |
| **Address** |   |
| **City**  |  | **State**  |  TX | **ZIP** |  |
| **Phone** |  | **FAX** |   | **E-Mail** |  |
|  **Current Supervisor Name and Email:**  |
| **Affiliation: Check all that apply: \_\_\_\_\_ Secondary Ed. \_\_\_\_ Post Secondary Ed. \_\_\_\_\_ Business \_\_\_\_\_ Govt. Agency \_\_\_\_Comm. Services** |

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| **Presenter # 2**  | **Name** |  |
| **Title**  |   | **Organization**  |  |
| **Address** | . |
| **City**  |   | **State**  |   | **ZIP** |  |
| **Phone** |   | **FAX** |   | **E-Mail** |   |
|  **Current Supervisor Name and Email:**  |
| **Affiliation: Check all that apply: \_\_\_ Secondary Ed. \_\_\_\_\_ Post Secondary Ed. \_\_\_\_\_ Business \_\_\_\_\_ Govt. Agency \_\_\_\_\_Comm. Services** |

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| **Presenter # 3**  | **Name** |  |
| **Title**  |   | **Organization**  |  |
| **Address** | . |
| **City**  |   | **State**  |   | **ZIP** |   |
| **Phone** |   | **FAX** |   | **E-Mail** |  |
|  **Current Supervisor Name and Email:**  |
| **Affiliation: Check all that apply: \_\_\_\_\_ Secondary Ed. \_\_\_\_ Post Secondary Ed. \_\_\_\_\_ Business \_\_\_\_\_ Govt. Agency \_\_\_\_\_Comm. Services** |

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| **Presenter # 4**  | **Name** |  |
| **Title**  |   | **Organization**  |   |
| **Address** |  |
| **City**  |  | **State**  |   | **ZIP** |   |
| **Phone** |   | **FAX** |   | **E-Mail** |   |
|  **Current Supervisor Name and Email:**  |
| **Affiliation: Check all that apply: \_\_\_\_\_ Secondary Ed. \_\_\_\_\_ Post Secondary Ed. \_\_\_\_\_ Business \_\_\_\_\_ Govt. Agency \_\_\_\_\_Comm. Services** |

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| **Presenter # 5** | **Name** |  |
| **Title**  |   | **Organization**  |   |
| **Address** |   |
| **City**  |   | **State**  |   | **ZIP** |   |
| **Phone** |   | **FAX** |   | **E-Mail** |   |
|  **Current Supervisor Name and Email:** |
| **Affiliation: Check all that apply: \_\_\_\_\_ Secondary Ed. \_\_\_\_\_ Post Secondary Ed. \_\_\_\_\_ Business \_\_\_\_\_ Govt. Agency \_\_\_\_\_Comm. Services** |

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| **Presenter # 6** | **Name** |  |
| **Title**  |   | **Organization**  |   |
| **Address** |   |
| **City**  |   | **State**  |   | **ZIP** |   |
| **Phone** |   | **FAX** |   | **E-Mail** |   |
|  **Current Supervisor Name and Email:** |
| **Affiliation: Check all that apply: \_\_\_\_\_ Secondary Ed. \_\_\_\_\_ Post Secondary Ed. \_\_\_\_\_ Business \_\_\_\_\_ Govt. Agency \_\_\_\_\_Comm. Services** |

***Presenter(s) will need to provide to TAVAC a* PowerPoint, Handouts or an Outline!**

***Email your conference presentation to*** ***Tavactech@gmail.com*** ***and/or*** ***Tavacconference@gmail.com*** ***before June 5, 2020.***

**Presentation/Handouts will be posted on the TAVAC website by July 17, 2020.**

***Any paper copies you would like your audience to receive should be provided by you at your session.***

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**Session and Room Accommodations**

All rooms will be set up in a classroom/theater format with **head tables** for presenters and chairs for participants. You will be provided room size information when you are notified of your presentation time.

**Presenters must provide their own PowerPoint (Laptop) equipment and power cords necessary for your equipment.**

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| **Do you need an extra table for your equipment?** |  | **Yes** |  | **No** |
| **Do you plan to use a powerpoint presentation?****(you must provide your own laptop)** |  | **Yes** |  | **No** |
| **Do you need a projection screen?** |  | **Yes** |  | **No** |
| **Will you bring your own LCD projector? (we will have a limited supply)** |  | **Yes** |  | **No** |

**Information for presenters:**

***Reminder: The timeline for concurrent sessions is 65 minutes.***

1. Please retain a file copy of your proposal.

2. All presenters are expected to conform to appropriate copyright laws.

3. Whenever possible, presenters are asked to include a bibliography or a list of resources relative

 to the presentation when preparing handouts.

4. Break-out sessions are scheduled for Tuesday, July 28, 2020 and Wednesday July 29, 2020.

5. Each session is 65 minutes in length and may be repeated at least once.

6. Presenters are responsible for their own travel expenses.

7. Presenters chosen by the conference committee will be contacted by June 12, 2020.

8. Return presentation proposals by e-mail to:

 **Jamie Candelario**

TAVACconference@gmail.com

**(281) 702-7737**

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***Please provide an abstract of your presentation.*** This information will not be published in the program guide. It will be used by the planning team to coordinate sessions and prevent overlapping topics.

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***Presentation proposals will be accepted until June 5, 2020.***



**QUESTIONS?? CONTACT**

**Jamie Candelario**

TAVACconference@gmail.com

**(281)702-7737**